

Eastern Kentucky University
Master of Arts in Teaching (MAT) Program

Checklist for Admission to MAT Degree, Initial Licensure Program

Use this sequential checklist as a guide to the admission process for the MAT degree program.

1. A bachelor's or master's degree with a cumulative grade point average of 2.75 on a 4.0 scale OR a grade point average of 3.0 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework.

AND

2. A grade point average of 3.0 on a 4.0 scale in the last thirty (30) hours of credit completed, including undergraduate and graduate coursework (per EPSB regulation 16 KAR 5:020) for admission to any teacher licensure program in Kentucky. This criterion is in addition to the EKU requirement in item #1.

When selecting an MAT degree concentration, please remember that admission to secondary, P-12 and 5-12 concentrations requires one to hold a prior degree in the same discipline. The MAT degree is an alternative route to licensure and not designed to include the content coursework necessary for the profession. It's anticipated that one has already completed that coursework in a bachelor's degree program. Middle grades requires a prior degree in a related discipline for either English/Communications, mathematics, science, or social studies. Exceptions are only considered for applicants with a significant number of completed course hours in the discipline. Middle grades majors must select two content areas. Middle and secondary concentrations are not 100% online.

Elementary and Early Childhood concentrations do not require a prior degree in the same discipline because the program of study is larger and includes content coursework. These two concentrations are 100% online.

If you are unsure about which concentration to select, Dr. James Dantic, the MAT program coordinator, will assist you via email. Make sure to include a copy of your prior transcript (unofficial) if you have questions. His email is james.dantic@eku.edu.

3. **Graduate School Application** – Submit the online application form accessed from <http://admissions.eku.edu> and pay the application fee to open an application file. Your application cannot proceed without EKU's receipt of official transcript(s) and the application fee. The deadline to apply to the MAT degree program is December 1 for a Spring semester start date or August 1 for a Fall semester start date. Students are admitted to begin the degree only in January or August of each year.
4. **Admission Testing Requirements** - Make sure to designate EKU (Code 1200) and EPSB [Code R7283(A)] as official score report recipients when registering for any exam. EKU receives score reports within 3-4 weeks of your testing date. Pass scores on all exams are required for admission.
- a. Praxis Core Academic Skills for Educators (CASE) exam series - May **only** be selected if your cumulative undergraduate GPA is 3.0 on a 4.0 scale or 3.25 in the last 60 hours per EPSB regulation. www.ets.org/praxis
Pass score requirement: Reading (156), Writing (162) and Mathematics (150)

OR

Graduate Record Examination www.ets.org/gre

Pass score requirement: Verbal Reasoning (150), Quantitative Reasoning (143), and Analytical Writing (4.0)

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- b. Praxis II Content Exam in the desired certification area is required. Middle grades majors must pass **one of two** required Praxis II exams for admission. IECE, Elementary, and Music majors do not require this exam for admission. www.ets.org/praxis

Note: Praxis II Content Exam(s) are required for Option 6 eligibility.

5. **Official Transcripts** – Have other institutions you have attended for all undergraduate and graduate degree coursework send official transcripts to EKU Admissions.
6. **Recommendations** – Three letters of reference are required. Submit by email to certification.alternative_routes@EKU.EDU No specific format is required for references.
7. **Professional resume** – Submit a professional resume listing degrees and prior work experiences. Submit by email to certification.alternative_routes@EKU.EDU
8. **Autobiography** – Submit an autobiography documenting relevant life, work, and educational experiences. Submit by email to certification.alternative_routes@EKU.EDU
9. **Written Essays** – Demonstrate competencies in communication, creativity, critical thinking, and collaboration in two (2) writing assignments given by the College. Submit by email to certification.alternative_routes@EKU.EDU
- a. Essay #1 – In an essay of approximately 3-4 pages, describe a situation (professional, educational or other) in which you exhibited the following qualities successfully: (1) critical thinking, (2) creativity, (3) communication, and/or (4) collaboration. Make sure your experience demonstrated your competency in all four areas.
- b. Essay #2 – In an essay of approximately 3-4 pages, describe how you will practice critical thinking, creativity, positive communication and collaboration in your future teaching career and why those behaviors/traits are important.
10. **Professional Code of Ethics and Character Fitness Declaration** – Complete, sign and date a *Personal and Professional Fitness Declaration* form. This process includes a review of the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR 1:020. The form is available at <http://tes.eku.edu/admissions> .
11. **Criminal Background Check** – The EKU College of Education requires a state criminal history background check approved by the College as a condition of admission. Under certain circumstances, a national criminal history background check may be required as a condition of admission. The COE collaborates with Verified Credentials, Inc. for this screening process. The fee is \$40 payable at the time you order the screen. To access QualifiedFrist go to <http://scholar.verifiedcredentials.com/eku>. The code is MMBHR-62472. More detailed instructions are available at <http://tes.eku.edu/background-checks-0>.
12. **Candidate Statement of Commitment regarding Dispositions** – You must complete and sign a Candidate Statement of Commitment regarding Dispositions form available at <http://tes.eku.edu/admissions> .
13. **Admission Interview** – Potential candidates must successfully complete an interview with the MAT Admissions Panel prior to admission. This appointment also serves as an initial advising appointment to discuss a planned program of study. Appointments are available on campus or via digital conferencing (e.g., Skype or Zoom). Interviews are scheduled after the College receives items 3 and 5-12 only.

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For advising questions, you may contact:

Dr. James Dantic, Coordinator of MAT Programs

Email: james.dantic@eku.edu

Phone: 859-622-7240

Please allow 1-2 days for a reply. If one is not received within that timeframe, please resend your email.